10A NCAC 13G .0402 is proposed for readoption with substantive changes as follows:

**10A NCAC 13G .0402  QUALIFICATIONS OF SUPERVISOR-IN-CHARGE**

The supervisor-in-charge, who is responsible to the administrator for carrying out the program in the family care home in the absence of the administrator, shall meet the following requirements:

1. The applicant must complete the Application for Supervisor-in-Charge (DSS-1862);
2. Be 21 years or older, employed on or after the effective date of this Rule;
3. The qualifications of the administrator and co-administrator referenced in Paragraphs (2), (5), (6), and (7) of Rule .0401 of this Subchapter shall apply to the supervisor-in-charge. The supervisor-in-charge, employed on or after August 1, 1991, must meet a minimum educational requirement by being at least 1991, shall be a high school graduate or certified under the GED Program or by passing an alternative examination established by the Department of Health and Human Services. Documentation that these qualifications have been met must be on file in the home prior to employing the supervisor-in-charge;
4. The supervisor-in-charge must be willing to work with bonafide inspectors and the monitoring and licensing agencies toward meeting and maintaining the rules of this Subchapter and other legal requirements;
5. The supervisor-in-charge must verify that he earns 12 hours a year of continuing education credits related to the management of domiciliary adult care homes and care of aged and disabled persons in accordance with procedures established by the Department of Health and Human Services;
6. When there is a break in employment as a supervisor-in-charge of one year or less, the educational qualification under which the person was last employed will apply.