

## SECTION .0200 – PHYSICAL PLANT RULES

### 10A NCAC 14D .0201 SUBMISSION OF INFORMATION TO THE DIVISION OF HEALTH SERVICE REGULATION CONSTRUCTION SECTION

(a) Prior to operation, an applicant for overnight respite services shall submit the following forms and reports to the Division of Health Service Regulation (DHSR) Construction Section:

- (1) an approval letter from the local zoning jurisdiction for the proposed location;
- (2) a photograph of each side of the existing structure and at least one of each of the interior spaces if an existing structure; and
- (3) a set of blueprints of each level indicating:
  - (A) the layout of all rooms;
  - (B) room dimensions (including closets);
  - (C) door widths (exterior, bedroom, bathroom and kitchen doors);
  - (D) window sizes and window sill heights;
  - (E) type of construction; and
  - (F) the proposed resident bedroom locations including the number of occupants in each bedroom.

(b) The Construction Section shall review the information and notify the applicant by letter of changes that must be made to the building to meet the rules of this Section and the North Carolina State Building Code. The letter shall also contain a list of final documentation required from the local jurisdiction that must be submitted upon completion of any required changes to the building or completion of construction.

(c) Any changes made during construction that were not proposed during the initial review require the approval of the Construction Section to assure physical plant rule requirements are met.

(d) Upon receipt of the required final documentation from the local jurisdiction, the Construction Section shall review the information and may either make an on-site visit or approve the overnight respite services for construction by documentation. If all items are met, the Construction Section shall notify the DHSR Adult Care Licensure Section of its recommendation for approval.

(e) Following review of the application, references, all forms and the Construction Section's recommendation for use, a pre-approval visit shall be made by a consultant of the DHSR Adult Care Licensure Section. The consultant shall report findings and recommendations to the Adult Care Licensure Section which shall notify, in writing, the Division of Aging and Adult Services and the applicant of the decision to approve or deny overnight respite services as a part of the adult day care program that is planning to provide the services.

*History Note: Authority S.L. 2011-104;  
Temporary Adoption Eff. January 1, 2012;  
Eff. October 1, 2012.*