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# Susie Hayes, Owner A SPECIAL TOUCH, INC. 5925 NC HIGHWAY 11 <br> WILLARD, NC 28478 <br> JUNE 3, 2019 

## Re: Date of Survey 05/15/2019 <br> A SPECIAL TOUCH, INC <br> MHL -071-022

## Re: PLAN OF CORRECTIONS

## V114 27G. 0207 Emergency Plans

INITLAL DEFICIENCY:
A Special Touch failed to have fire and disaster drills held at least quarterly and repeated on each shift.

## PLAN OF CORRECTION:

A Special Touch Director will ensure that fire and disaster drills are held at least quarterly and repeated on each shift. Director will review with staff/AP how often drills must be completed for every shift, and the proper way to conduct and document the disaster drills.

## MONTORING:

A Special Touch Director will monitor the drills at least monthly. A Special Touch Director will monitor and ensure that the requirements of the fire and disaster drills are conducted as required.

## TRAINING:

Director will review with staff/AP how often drills must be completed for every shift, and the proper way to conduct and document the disaster drills as required.

## V 366-27G.0603 Incident Response Requirements

## INITIAL DEFICIENCY:

A Special Touch failed to Implement a written policy governing their documentation and response to Level I incidents.

## PLAN OF CORRECTION:

A Special Touch will develop and administer a Level I incident policy delegated to properly receiving, notifying, developing and the documentation of Level I incidents related to consumers residing within the group home. The location of any Level I incidents whether at the group home facility, school property, school bus, or community shall adhere to the procedures of the policy.
The Qualified Professional of the group home shall be notified of any Level I incident and follow the written procedures for the understanding of the facts and causes of the incident and make recommendations for minimizing the occurrence of future incidents.

The Qualified Professional shall ensure that immediately attention will be instituted as references to the consumer and any other individuals involved in the Level I incident. In case the incident occurred on school property as reference to personal health threats, suicidal ideations, harm to others or any other inappropriate behaviors shall be recognized as a very serious occurrence and shall be handled with immediate attention. It should be noted, that any Level I Incident involving any group home consumer, the crisis plan shall be adhered.

A Special Touch Executive Director shall ensure that all Level I incident procedures are carried out as per policy. Additionally, the Qualified Professional/or the Executive Director shall complete the facility Level I Incident Form for reporting and accuracy.

## MONTORING:

The Qualified Professional shall be responsible to ensure that the facility Level I Incident Policy has been properly followed and adhered. The Executive Director shall oversee the final written report for time management and completeness.

## TRAINING:

The Qualified Professional will review with all staff how to utilize the use of the Level I Incident Form for reporting all incidents.

V774 27G.0304 Minimum Furnishings
INITLAL DEFICIENCY:

A Special Touch failed to provide minimum furnishings for client bedrooms.

## PLAN OF CORRECTION:

A Special Touch will provide the minimum furnishings for all client bedrooms. A Special Touch Director will purchase night stands for the two bedrooms that did not have night stands. A Special Touch Director will ensure that all bedrooms have the minimum furnishing and replace or fix night stands when they are broken by clients.

## MONTORING:

The monitoring of bedroom furmishing will take place daily by staff and reported to the Director ASAP.

## TRAINING:

A Special Touch Director will review with staff the importance of each bedroom having the required minimum furnishing. Director will inform staff that when furniture is broken or need to be replaced; the Director must be notified ASAP.

# A SPECIAL TOUCH GROUP HOME, INC. 5925 NC HWY 11 <br> WILLARD, NC 28478 

(910) 285-7717 FACILITY
(910) 285-8959 FAX

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