

## Northside Group Home Plan of Correction

E032 – The administrative staff has developed a communication plan to maintain contact with facility staff, residents, federal, state, tribal, regional, and local emergency management agencies. In the event of an emergency, staff will communicate by landline phone, cell phone (to include text messages and emails), and word of mouth. The QP will in-service all staff on the Emergency Communication Plan by 9/7/18. The communication plan will be accessible to all residents, staff and visitors at the facility. The plan will be reviewed annually and as needed.

E036 – By 8/31/18, the administrative will review the emergency preparedness training and testing plan and will make any changes that are needed to comply with state policy. The group home manager will review the emergency preparedness plan quarterly and test all emergency equipment to ensure its functionality. The QP will train staff on the emergency preparedness plan by 9/7/18. The emergency preparedness training and testing plan will be available for all residents, staff, and visitors at the facility.

E037 – By 9/7/18, all staff will be re-trained on the emergency preparedness plan and how to conduct emergency drills. The administrative team will ensure all newly hired staff have been trained on emergency preparedness within 30 days of their hire date. The plan will be reviewed annually and staff will receive written information regarding the plan. The QP will ensure all staff document their knowledge of the information by signing an in-service sheet.

W210 – The Northside Group Home QP and Home Manager will ensure new residents admitted to the facility are assessed within 30 days of their admission date. The QP will collect data from all assessments to develop an individual program plan for the resident.

W249 – By 8/31/18, the QP will review each individual program plan and make addendums as needed. The QP will update each plan to include the usage and assistance of each eating utensil. The QP will also include toothbrushing. The Home Manager will ensure that all equipment needed to implement the goals will be available to the residents and staff by 9/7/18. The QP will in-service all staff on each individual program plan by 9/7/18. The QP will review the plans quarterly and makes changes as needed.

W288 – By 8/31/18, the QP will coordinate with the agency psychologist and review the behavior intervention plans. The plans will include any medications that the resident is prescribed to manage behavior. The QP will review the plans with staff, residents, and guardians to ensure the accuracy of the behavior plans. QP will in-service the staff on the changes made to the plans by 9/7/18. The behavior plans will be reviewed quarterly by the QP.

W322 – By 9/7/18, the QP and Home Manager will ensure that all residents that have not completed a full physical exam will be re-examined to include mammograms and pap smears for female residents. The Home Manager will ensure all residents receive a full physical examination annually and as needed. The facility nurse will review all exam information and medical consultations sheets weekly.

W323 – By 9/7/18, the QP and Home Manager will ensure all residents receive a physical examination to include a visual examination. The Home Manager will follow any recommendations made by the physician. The facility nurse will review all physical examinations forms for accuracy and completeness. The residents will receive a physical examination yearly and as needed.

W350 – By 9/7/18, the QP will observe all residents while they complete their oral hygiene routine and will make an addendum to their program plans to fit their needs. The QP and facility nurse will review the dental consultation sheets and will re-train staff if the dental rating is poor. The facility nurse will provide oral hygiene training to all staff by 9/7/18. The QP will provide ongoing training to staff in efforts to improve the oral hygiene ratings for all residents.

W354 – By 9/7/18, the home manager will ensure all dental appointments have been documented and the dentist has provided the findings of the exam. The home manager will also ensure the resident is provided with a dental rating. The QP will review all dental exams within the past year and schedule new dental appointments for the residents that did not receive a dental rating or findings of the exam. The facility nurse will review all medical consultation sheets weekly for accuracy and completeness.

W382 – The medications are currently stored properly and the locking mechanism has been repaired. The home manager will conduct a monthly walk thru of the facilities to ensure all doors and locks are functional. The home manager and staff will ensure that all medications are locked and stored properly at all times. The home manger will review the policy and procedures on stored medications with the staff by 9/7/18. Staff will report any needed repairs to the home manager and/or QP immediately.

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