



Healthcare Planning and Certificate of Need Section

Long-term and Behavioral Health (LTBH) Committee Minutes - **DRAFT**

Thursday, April 10, 2025

10:00 AM -12:00 PM

MS Teams Event

Committee Members Present: Ms. Valarie Jarvis – Chair, Representative Carla Cunningham, Dr. Vanessa Ervin, Dr. Sandra Greene (ex officio, non-voting), Mr. Cooper Linton, Mr. Timothy Rogers, Ms. Quintana Stewart
Committee Members Absent: Senator Michael Garrett, Mr. James Martin, Jr.
DHSR Healthcare Planning Staff Present: Ms. Lauren Barton, Ms. Elizabeth Brown, Dr. Andrea Emanuel, Dr. Amy Craddock, Ms. Nirali Patel, Ms. Kimberly Torres
Other DHSR Staff Present: Ms. Cynthia Bradford, Ms. Gloria Hale, Ms. Yolanda Jackson, Ms. Crystal Kearney, Ms. Ena Lightbourne, Ms. Emery Milliken, Ms. Micheala Mitchell, Ms. Chalice Moore, Ms. Lisa Pittman, Ms. Tanya Saporito, Mr. Greg Yakaboski
Attorney General's Office Representative(s) Present: Ms. Farrah Raja

Agenda Items	Discussion/Action	Motions	Votes	Recommendations/ Actions
Welcome, Introductions and Announcements	<p>Ms. Valarie Jarvis welcomed members, staff and the public to the first LTBH Committee meeting of 2025.</p> <p>Ms. Jarvis explained that the meeting was open to the public, but discussions, deliberations and recommendations would be limited to members of the Committee and staff. Ms. Jarvis stated that the purpose of this meeting was to review the policies and methodologies for Chapters 10-14, to determine whether changes are needed for the <i>Proposed 2026 State Medical Facilities Plan (SMFP)</i>, and to vote on recommendations to the State Health Coordinating Council (SHCC). Committee members and staff in attendance were introduced.</p>			
Review of Executive Orders No. 46 Ethical Standards for SHCC and No. 331 Extending the SHCC	<p>Ms. Jarvis reviewed Executive Orders 46 and 331 and explained procedures to observe before taking action at the meeting.</p> <p>Ms. Jarvis announced that due to the requirement that all votes be done by roll call, recommendations would not be made separately for each chapter. Rather, in the interest of time, there was one vote once all reviews were completed. At that time, anyone could move to extract a specific section for separate consideration.</p>			

Agenda Items	Discussion/Action	Motions	Votes	Recommendations/ Actions
Approval of September 12, 2024, Meeting Minutes	A motion was made and seconded to approve the September 12, 2024, minutes.	Rogers Linton	Ayes: Jarvis, Linton, Cunningham, Ervin, Rogers, Q. Stewart Nays: None	Motion approved
Nursing Care Facilities – Chapter 10	Dr. Amy Craddock provided a review of the policies and the need methodology for Chapter 10. No petitions or comments were received for this chapter.			
Adult Care Homes – Chapter 11	Dr. Andrea Emanuel presented the policies and the need methodology for Chapter 11. No petitions or comments were received for this chapter.			
Home Health Services – Chapter 12	No petitions or comments were received for this chapter. Ms. Brown noted that there are no policies specific to home health services and provided a review of the methodology.			
Hospice Services – Chapter 13	No petitions or comments were received for this chapter. Ms. Brown noted that there are no policies specific to hospice services. Ms. Brown provided a review of the methodologies.			
Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID) - Chapter 14	No petitions or comments were received for this chapter. Dr. Emanuel noted there is no need determination methodology for ICF/IID beds and reviewed the policies pertaining to ICF/IID beds.			
Recommendations to SHCC for Chapters 10-14	A motion was made and seconded to approve the policies and methodologies for Chapters 10-14 in preparation of the <i>Proposed 2026 SMFP</i> .	Ervin Rogers	Ayes: Jarvis, Linton, Cunningham, Ervin, Rogers, Q. Stewart Nays: None	Motion approved
Other Business	Ms. Jarvis reminded everyone that the next LTBH Committee meeting will be on Thursday, May 15 at 10:00 a.m. That meeting will be held via MS Teams. Instructions to attend the meeting will be sent via email and posted on the Healthcare Planning website.			

Agenda Items	Discussion/Action	Motions	Votes	Recommendations/ Actions
	The next full SHCC meeting will be held on Wednesday, June 4 at 10:00 a.m. This meeting will be held on the Dorothea Dix campus in Greg Poole, Jr. All Faiths Chapel is located at 1030 Richardson Drive in Raleigh.			
Adjournment	There being no further business, Ms. Jarvis called for a motion to adjourn the meeting.	Q. Stewart Rogers	Ayes: Jarvis, Linton, Cunningham, Ervin, Rogers, Q. Stewart Nays: None	Motion approved