**Instructions:**

* This form is for informational purposes and to assist with evaluating potential program faculty.
* Each program faculty member must meet the requirements below.
* Do not return this form to the North Carolina Division of Health Service Regulation.
* After reviewing the checklist, complete and submit the New Training Program – Faculty Approval Form for each faculty member. The form must be approved prior to any potential program faculty working in a state-approved nurse aide I training program.
* Contact your [Education Consultant](https://info.ncdhhs.gov/dhsr/hcpr/consultants.html) with any questions or concerns.

**Nurse Aide I Training Program – Program Coordinator:**

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| **REQUIREMENTS** |
| 1. The applicant is a registered nurse with an unencumbered license. |
| 1. The applicant is licensed to practice in North Carolina. |
| 1. The applicant has at least two (2) years (4000 hours) of experience as a registered nurse in the United States. |
| 1. The applicant has at least one (1) year (2000 hours) of registered nurse experience in the provision of long-term care facility services in the United States demonstrated by:    1. working in a long-term care facility licensed as a skilled nursing facility or a skilled nursing facility which is a distinct part of a hospital; **or**    2. supervising or teaching students in a long-term care facility licensed as a skilled nursing facility or a skilled nursing facility which is a distinct part of a hospital. |

**Nurse Aide I Training Program – Instructor:**

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| **REQUIREMENTS** |
| 1. The applicant is a registered nurse with an unencumbered license. |
| 2. The applicant is licensed to practice in North Carolina. |
| 3. The applicant has at least two (2) years (4000 hours) of experience as a registered nurse in the United States. |
| 4. The applicant meets at least **one** of the following:   1. completion of a course in teaching adults; **or** 2. experience in teaching adults; **or** 3. experience in supervising nurse aides. |

**Continued Next Page**

**Geriatric Aide Training Program – Program Coordinator:**

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| **REQUIREMENTS** |
| 1. The applicant is a registered nurse with an unencumbered license. |
| 1. The applicant is licensed to practice in North Carolina. |
| 1. The applicant has at least two (2) years (4000 hours) of experience as a registered nurse in the United States. |
| 1. The applicant has at least one (1) year (2000 hours) of registered nurse experience in the provision of long-term care facility services in the United States demonstrated by:    1. working in a long-term care facility licensed as a skilled nursing facility or a skilled nursing facility which is a distinct part of a hospital; **or**   b. supervising or teaching students in a long-term care facility licensed as a skilled nursing facility  or a skilled nursing facility which is a distinct part of a hospital. |

**Geriatric Aide Training Program – Instructor:**

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| **REQUIREMENTS** |
| 1. The applicant is a registered nurse with an unencumbered license. |
| 2. The applicant is licensed to practice in North Carolina. |
| 3. The applicant has at least two (2) years (4000 hours) of experience as a registered nurse in the United States. |
| 4. The applicant meets at least **one** of the following:   1. completion of a course in teaching adults; **or** 2. experience in teaching adults; **or** 3. experience in supervising nurse aides. |
| 1. Experience in caring for older adults in a long-term care facility is preferred but not required. |

**Home Care Aide Training Program – Program Coordinator:**

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| **REQUIREMENTS** |
| 1. The applicant is a registered nurse with an unencumbered license. |
| 1. The applicant is licensed to practice in North Carolina. |
| 1. The applicant has at least two (2) years (4000 hours) of experience as a registered nurse in the United States. |
| 1. The applicant has at least one (1) year (2000 hours) of registered nurse experience in the provision of long-term care facility services in the United States demonstrated by:    1. working in a long-term care facility licensed as a skilled nursing facility or a skilled nursing facility which is a distinct part of a hospital; **or**   b. supervising or teaching students in a long-term care facility licensed as a skilled nursing facility  or a skilled nursing facility which is a distinct part of a hospital. |

**Home Care Aide Training Program – Instructor:**

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| **REQUIREMENTS** |
| 1. The applicant is a registered nurse with an unencumbered license. |
| 2. The applicant is licensed to practice in North Carolina. |
| 3. The applicant has at least two (2) years (4000 hours) of experience as a registered nurse in the United States. |
| 4. The applicant has at least one (1) year (2000 hours) of home care/home health experience. |
| 5. The applicant meets at least **one** of the following:   1. completion of a course in teaching adults; **or** 2. experience in teaching adults; **or** 3. experience in supervising nurse aides. |