PRINTED: 07/28/2014 FORM APPROVED OMB NO. 0938-0391

· ,		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	I ` ′	(X2) MULTIPLE CONSTRUCTION A. BUILDING			(X3) DATE SURVEY COMPLETED	
345123 B. V		B. WING _	B. WING		06/06/2014			
	ROVIDER OR SUPPLIER A VILLAGE INC			600 CAI	ADDRESS, CITY, STATE, ZIP CODE ROLINA VILLAGE ROAD SUITE Z ERSONVILLE, NC 28792			
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)		ID PREFIX TAG	(PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)		(X5) COMPLETION DATE	
F 156 SS=C	RIGHTS, RULES, SE The facility must infor and in writing in a language understands of his or regulations governing responsibilities during facility must also provonotice (if any) of the Signal facility must also provonotice (if any) of the Acmade prior to or upon resident's stay. Receany amendments to it writing. The facility must informentitled to Medicaid bof admission to the noresident becomes eligitems and services under which the resident may other items and service and for which the resident may other items and service (i)(A) and (B) of this sometime of admission to the items and service (i)(A) and (B) of this sometime of admission the items and service (i)(A) and (B) of this sometime of admission the facility must informat the time of admission the resident's stay, of facility and of charges including any charges under Medicare or by The facility must furnillegal rights which inclinations.	m the resident both orally guage that the resident her rights and all rules and resident conduct and the stay in the facility. The ide the resident with the state developed under to Such notification must be admission and during the ipt of such information, and to must be acknowledged in the state plan and for any not be charged; those that the facility offers dent may be charged, and so for those services; and when changes are made to see specified in paragraphs (5) ection. The state plan and for the plan and for the state plan and for the sta	F 1	56			6/6/14	
ADODATODY	DIDECTOR'S OR BROVINER/S	SUPPLIER REPRESENTATIVE'S SIGNATUR	F	•	TITI F		(X6) DATE	

BORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

06/24/2014

Any deficiency statement ending with an asterisk (*) denotes a deficiency which the institution may be excused from correcting providing it is determined that other safeguards provide sufficient protection to the patients. (See instructions.) Except for nursing homes, the findings stated above are disclosable 90 days following the date of survey whether or not a plan of correction is provided. For nursing homes, the above findings and plans of correction are disclosable 14 days following the date these documents are made available to the facility. If deficiencies are cited, an approved plan of correction is requisite to continued program participation.

Electronically Signed

, ,		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:		ULTIPLE CONSTRUCTION LDING			(X3) DATE SURVEY COMPLETED		
		345123	B. WING _			06	/06/2014		
	ROVIDER OR SUPPLIER A VILLAGE INC	,		STREET ADDRESS, CITY, STATE, ZIP CODE 600 CAROLINA VILLAGE ROAD SUITE Z HENDERSONVILLE, NC 28792					
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F 156	funds, under paragra A description of the refor establishing eligible the right to request a 1924(c) which detern non-exempt resource institutionalization an spouse an equitable cannot be considered toward the cost of the medical care in his ordown to Medicaid eligible. A posting of names, a numbers of all pertine groups such as the Sagency, the State lice ombudsman program advocacy network, all unit; and a statement complaint with the Stagency concerning remisappropriation of refacility, and non-comdirectives requirement. The facility must informame, specialty, and physician responsible. The facility must prorwritten information, a applicants for admissinformation about how Medicare and Medicare.	equirements and procedures ility for Medicaid, including a assessment under section nines the extent of a couple's at the time of d attributes to the community share of resources which d available for payment a institutionalized spouse's a her process of spending gibility levels. Addresses, and telephone and the Medicaid fraud control at that the resident may file a late survey and certification are survey and certification at the Medicaid fraud control at that the resident may file a late survey and certification are sident abuse, neglect, and a lesident property in the poliance with the advance and the Medicaid fraud control at that the resident of the lesident property in the poliance with the advance and the materials.	F	156					

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	` ′	LE CONSTRUCTION	(X3) DATE SURVEY COMPLETED		
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	ROVIDER OR SUPPLIER A VILLAGE INC			STREET ADDRESS, CITY, STATE, ZIP CODE 600 CAROLINA VILLAGE ROAD SUITE Z	33.03.2011		
				HENDERSONVILLE, NC 28792			
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F 156	Continued From page	e 2	F 156	3			
	by:	「 is not met as evidenced					
	staff interviews, the fa	ons, resident interview and acility failed to post required Medicare and Medicaid		This Plan of Correction constitutes my written allegation of compliance for the deficiencies cited. However, submissi of this Plan of Correction is not an admission that a deficiency exists or the	e on		
	The findings included	l:		one was cited correctly. This Plan of Correction is submitted to meet			
	was interviewed on 0	sident council representative, 6/05/14 at 9:31 AM. She formation related to		requirements established by state and federal law.			
	stated she thought information related to Medicare and Medicaid was located in the survey book in the front lobby. An observation on 06/05/14 at 9:50 AM revealed no information regarding Medicare or Medicaid was located in the survey book that was in the front lobby. Continued observations revealed no Medicare or			1. Although we are not a provider that Medicaid Certified, the information relato Medicare and Medicaid benefits have been posted in our lobby with a copy if the survey book located in the lobby as well.	ated /e n		
		was posted on the walls of leading to the resident		An audit was completed by the administrator to ensure all other requir postings were in place.	ed		
	11:47 AM revealed the the facility under 65 y they would already haddition, he stated the	ministrator on 06/05/14 at lat no one was admitted to rears of age and therefore ave Medicare benefits. In e facility does not accept ned the information was not		3. The Activities Director provided education to the Resident Council regarding the posted location related to Medicare/Medicaid benefits.	0		
	Interview with the Exact 12:06 PM revealed received a senior citic community that provided the medicare and Medicare and Medicare.	ecutive Director on 06/05/14		4. The administrator or designee will monitor the required postings each monitor of a months then quarterly to ensure required postings are in place.	onth		

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F 170 SS=C	further stated that the accepted residents to who had Medicare as For those discharge of the village, inform to contact social second provided upon disched 483.10(i)(1) RIGHT SEND/RECEIVE UNThe resident has the	rom the village community and would not need Medicaid. It does not need to be action about finances and how curity would be verbally arge. TO PRIVACY - NOPENED MAIL To privacy in written cluding the right to send and	F 15		6/25/14	
	by: Based on resident i the facility failed to o Saturdays. The findings include Resident #69, the re stated during an inte that residents receiv Fridays, but not on S explained the mail w separated and then not on the weekends Interview with the Ac 11:33 AM revealed t main building in the During the week the Worker picked up th	esident council representative, erview on 06/05/14 at 9:31 AM led mail Mondays through Saturdays. Resident #69 vas delivered in bulk, distributed by volunteers but		1. Provisions were made to ensure residents would receive their mail on Saturdays. Carolina Village staff will the mail upon delivery. The mail will provided to the facility and direct care members will deliver mail to resident 2. An audit was completed by the administrator to ensure all other requiservices were in place. 3. The Director of Nursing or design will provide education for direct care to update them on their roles of delive mail on Saturdays. The Activities Director of Council regarding Saturday delivery of mail. 4. The administrator or designee will	sort be e staff s. iired ee staff ering rector the	

STATEMENT OF DEFICIENCIES (X1 AND PLAN OF CORRECTION		IDENTIFICATION NUMBER:		IPLE CONSTRUCTION NG		(X3) DATE SURVEY COMPLETED	
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F 170	needed to be sent to forwarded appropriat delivered the rest of t further stated there u would deliver the mais since the Activity Dire not there on Saturday residents received bil parties should have r mistake, Saturday de Interview with the So 11:41 AM revealed th Saturday. She stated discussion was held discuss what mail she families. The Administrator stathat he thought a discussion council about Saturdays,. He furthe complaints about mais statement of the same statement of	the responsible parties were ely, and then volunteers he mail to the residents. She sed to be a nurse aide who I on Saturdays, however, ector or Social Worker were as to sort the mail, some Is that their responsible eceived. To avoid that livery was stopped. Cial Worker on 06/05/14 at ere was no mail delivery on a dupon admission, a with residents and families to build be forwarded to Steed on 06/05/14 at 11:43 AM cussion was held during thaving no mail delivery on er stated there had been no il not being delivered on	F 1	monitor to ensure mail beir Saturdays once per week f then 2 times per month, the	or 3 weeks,	on .	
F 318 SS=D	meeting note dated 0 completed dated 06/0 residents were in agr delivered 5 days a work 483.25(e)(2) INCREA IN RANGE OF MOTI Based on the compreresident, the facility now with a limited range of	ovided a resident council 3/28/13 and one just 05/14 that stated the eement to having mail eek. ASE/PREVENT DECREASE ON Thensive assessment of a nust ensure that a resident of motion receives t and services to increase	F3	318		6/25/14	

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		345123	B. WING		06/06/2014				
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F 318	by: Based on observation interviews the facility therapy recommendation to the left hand of 10 (Resident #1). The findings were: Resident #1 was addressed to the left leg, deby disease, insomnia, many rehabilitation. The many (MDS) dated 05/07/1 severe cognitive imprextensive assistances.	T is not met as evidenced on, record review, and staff failed to implement a ation for placing a hand roll of 1 sampled residents. mitted to the facility on ases of aftercare trauma ordration, bone and cartilage nitral valve disorder and oost recent Minimum Data Set 4 revealed Resident #1 had airment and required with most activities of daily	F 318	,	ed s in				
	living (ADL). The MDS also revealed she had no range of motion limitation in both upper and lower extremities. A record review of a care plan revealed a new problem identified on 05/28/14 of contractures to upper and lower left extremities with therapy to evaluate and treat as indicated. A record review of a Rehabilitation Screen dated 05/27/14 revealed that an evaluation was needed because nursing had noted a decline in Resident #1's left hand status. Further review revealed comments by the Therapy Director that use of a left hand roll could improve functional grasp. On 06/04/14 at 3:00 PM Resident #1 was observed with no left hand roll in place. The same observations were made on 06/05/14 at 10:42 AM and 06/05/14 at 1:58 PM.			understanding of procedural changes of therapy communications. The facility we provide education regarding assistive devices for all new staff members upor facility orientation. 4. The Director of Nursing or designed will audit charts once per week for one month, then biweekly for one month, the once per month. The Director of Nursi or designee will conduct audits for assistive devices three times a week for three weeks, two times a week for three weeks, then weekly for compliance. The Director of Nursing will report the finding to the QA committee quarterly.	vill e nen ng or e ne				

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F 323	that nursing prompte for a decline in her let interview revealed he roll be placed in Resiprevent further declir that nursing would be the physician order a recommendation. On 06/06/14 at 9:30 conducted with Nursis placed in Resident she was not sure if it and how often to place. On 06/06/14 at 3:50 (DON) was interview recommendation for roll placed in her left and the recommendation should be the therapy Director 483.25(h) FREE OF HAZARDS/SUPERV The facility must ensenvironment remains as is possible; and eadequate supervision prevent accidents.	AM an interview was therapy Director. He revealed do him to review Resident #1 offt hand status. Further the recommended that a hand ident #1's left hand to the of functional grasp, and the responsible for obtaining and implementation of the set #1 revealed that a soft roll that is monitored as to when, the the roll in her left hand. PM the Director of Nursing the ed. She verified that the Resident #1 to have a hand hand was missed by nursing the pool in the DON revealed that the pull have been clarified with and implemented. ACCIDENT ISION/DEVICES	F 31			6/25/14	

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				600 CAROLINA VILLAGE ROAD SUITE Z			
CAROLINA	A VILLAGE INC			HENDERSONVILLE, NC 28792			
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F 323	Continued From pag by: Based on observation	e 7	F 32	Resident #79's alarm was ac	ctivated		
		r failed to activate on a which was care planned for 1 hts reviewed for falls.		immediately. An audit was completed to enother residents with alarms were activated.			
	The findings included			activated. 3. The Director of Nursing or de	•		
	07/05/12. His diagno	Imitted to the facility on oses included Alzheimer's oressive disorder, and		will provide education to C.N.A. nurses regarding how to properly alarms are activated. The alarm added to the MAR so that the nucheck on the placement and fundament.	y ensure is will be irses will		
	Resident #79 had a care plan developed since 07/17/12 which addressed him being at high risk for falls and having had multiple falls related to incontinence, poor cognitive status, unsteady gait and other factors. The goal was to remain free			each alarm every shift. The facily provide education regarding safe devices for all new staff member facility orientation.	ety		
	from a fall and /or a f months. Intervention ordered for safety an and function of alarm	s included alarms as d check proper placement		4. The Director of Nursing or de will inspect the alarms to ensure active 2 times per day for 5 days weeks, then once per day for 5 c weeks, then 2 times per week for	they are s times 3 days for 3		
	Minimum Data Set (N 06/05/14 at 3:48 PM, fall as follows: *01/08/14 at 5:20 PM mattress was ordered	Resident #79 continued to I from bed. A concave d.		weeks, then the Director of Nursidesignee will conduct audits for devices weekly for compliance. Director of Nursing will report the to the QA committee quarterly.	safety The		
	and he fell from whee to make sure he was *02/20/14 at 8:00 AM not ring, and he fell a commode by himself and he was placed o *03/01/14 at 9:00 PM	l, resident got up, alarm did gainst the wall while on the . The alarm was replaced					

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	ROVIDER OR SUPPLIER A VILLAGE INC		•		CITY, STATE, ZIP CODE LLAGE ROAD SUITE Z LLE, NC 28792	, ,	
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F 323	therapy screened hir services. *03/13/14 at 6:50 AM screened again and seemed to be walkin *03/14/14 at 11:00 P His medications were made and son reque again. (replaced afte *03/15/14 2:55 PM for recliner when staff er bed and chair alarm. replaced after this fal *03/24/14 at 7:45 PM turned alarm off. Lal and wife was educat *04/05/14 at 9:45 PM functioning, left room resident got up from returned with new ba *05/07/14 at 7:45 PM alarm sounded. *05/12/14 at 1:30 AM alarm was ringing. For started-a daytime proordered trazodone (amilligrams to be routiday as of 05/28/14. The most recent Min annual dated 05/14/1/10 long and short term in having severely impathe was coded with dinattention, requiring bed mobility, transfer unable to stabilize his	In was discontinued and in but did not initiate therapy of found on floor. Therapy began services since he g more. M found sitting on the floor. The reviewed, no changes were sted alarms be implemented in next fall). The properties of the receive to reimplement the continued on floor in front of his intered to reimplement the continued and fell, wife had coratory testing was done and to change batteries and bed and fell before staff interies. Staff was educated. If attempted to get up and fell, the found on floor by bed, decreational therapy cogram. The physician of an antidepressant of the physician and interpretation of the physician and interpretation of the physician of th	F	323			

STATEMENT OF DEFICIENCIES (X1) PROVIDER/SUPPLIER/CLIA AND PLAN OF CORRECTION IDENTIFICATION NUMBER:		` '	PLE CONSTRUCTION G	(X3) DATE SURVEY COMPLETED		
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	ROVIDER OR SUPPLIER A VILLAGE INC			STREET ADDRESS, CITY, STATE, ZIP CODE 600 CAROLINA VILLAGE ROAD SUITE Z HENDERSONVILLE, NC 28792	, 30.00.20	
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F 323	more falls with injurprevious assessment of the Care Area Ass 05/15/14 stated Resince last review are been tried and were had been educated of sitting position by and to call staff for continued to be a harmonic of the current care plo5/15/14 included to the continued to be a harmonic of the current care plo5/15/14 included to the curved) and wheel resident before and him up prior to breat ordered per family function and placer as indicated. Nursing notes rever Resident #79 rising *05/14/14 at 5:21 Area this night; *05/17/14 at 10:22 found resident attering staff. Current physician of the safety alarms to the safety alarms to the control of the safety alarms to the safet	alls with no injury and 2 or by not of a major kind since the ent. essment related to falls dated sident #79 had multiple falls and multiple interventions have in place. The resident's wife in not to assist Resident #79 out y herself, to not turn off alarms, assistance with care. He high risk for falls. an for falls last updated the addition of a dycem pad in his chairs, a special cushion lochair (reclining), staff to toilet it after meals, to attempt to get akfast, safety alarms as request, and to ensure properment of alarms as ordered and alled the alarm alerted staff of	F 3.	23		
	observed in bed wi	5 AM, Resident #79 was th top padded half rails, a and the pressure alarm turned				

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	ROVIDER OR SUPPLIER A VILLAGE INC	1		60	TREET ADDRESS, CITY, STATE, ZIP CODE 00 CAROLINA VILLAGE ROAD SUITE Z IENDERSONVILLE, NC 28792	1 00	00/2014	
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F 323	was observed provided Resident #79 into his held onto the arms of used his legs to walk time the alarm was makelichair. At 8:48 #79 to the small dining alarm box was on the however, it was turned push himself up from came into the room at table but did not check the alarthrough 9:09 AM var area, sometimes have sight for several mineral assisted the resident AM, he went to an account of the waster was a commodate him be alarm remained in the at 2:42 PM, NA #1 at where the alarm was #1 stated he normall and off with each trapushed the off switch he was turning it on. Review the the Media Records and Treatm for May and June of documentation that the side of the side of the trapushed of the the media of the make the media of the med	ding care and transferred is wheelchair. Resident #79 of the locked wheelchair and is turn around and sit. At this not yet attached to the AM, NA #1 brought Resident and area for breakfast. The eback of the wheelchair, ed off. At 8:53 AM he tried to in the wheelchair but NA #1 and moved him closer to the ck the alarm. At 8:58 AM, and spoke to the resident and arm function. From 9:00 AM income staff entered and left the wing Resident #79 out of staff utes. At 9:07 speech therapy it with breakfast. At 10:20 ctivity and his alarm was expected in his room in many and the recliner but the expected in the recliner but the expected in the room in many and the recliner but the expected in the room in staff in the off position. NA y always turned the alarm on a still in the off position. NA y always turned the alarm on ansfer and he must have an over accidentally thinking	F	323				

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F 323	coordinator revealed	at 3:48 PM with the MDS that her expectation is that	F 323			
	further stated the alar getting up and third s checking the alarms.	ace and functioning. She m alerted staff when he was hift was responsible for				
	06/05/14 at 4:31 PM request by the family 06/06/14 at 2:30 PM	or of Nursing stated on stated the alarms were a stated the alarms were a she further stated on that when Resident #79 was able to walk the entire				
F 371 SS=E	3:41 PM that she exp place for Resident #7	CURE,	F 371			6/6/14
	considered satisfacto authorities; and	a sources approved or ry by Federal, State or local stribute and serve food ions				
	by: Based on observatio	is not met as evidenced ns and staff interviews the one of three ice scoop		The ice scoop holder was immediated pulled and cleaned accordingly.	tely	

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NAME OF PROVIDER OR SUPPLIER CAROLINA VILLAGE INC				STREET ADDRESS, CITY, STATE, ZIP CODE 600 CAROLINA VILLAGE ROAD SUITE Z HENDERSONVILLE, NC 28792			
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)		ID PREFIX TAG	PROVIDER'S PLAN OF CORREC (EACH CORRECTIVE ACTION SHOWN CROSS-REFERENCED TO THE APPR DEFICIENCY)	HOULD BE COMPLETION		
F 371	the facility kitchen ind scoops retrieved from holder on top of the icand glasses for reside Observations made or revealed a blue plastipositioned on top of the kitchen. A total of four stored inside the continues smaller scoops. Container had a clear contained a brown flow bottom. The ice scoop and the floating debrich An interview was con Manager (DM) on 06/0 observation of the ice indicated the ice scoop cleaned every day. Honot identify the substate scoop holder. He state container was not on but would be added. expectation that the ice be cleaned every day 483.60(b), (d), (e) DR LABEL/STORE DRUGE. The facility must emparalicensed pharmacis of records of receipt a controlled drugs in su accurate reconciliation records are in order as	on 06/05/14 at 10:45 AM in icated dietary staff using ice in a blue plastic ice scoop be machine to fill ice chests ent use. In 06/05/14 at 10:50 AM ic container that was the ice machine in the facility in plastic ice scoops were eatiner; one large scoop and in the lower portion of the liquid solution which ating residue pooled in the los were resting in the liquid is. Iducted with the Dietary 105/14 at 11:00 AM. Upon it is scoops in the liquid, the DM is prontainers should be acknowledged he could ance in the bottom of the ice is ed that cleaning the the daily cleaning schedule, The DM revealed it was his is escoop container should it. BUG RECORDS, GS & BIOLOGICALS Iloy or obtain the services of the who establishes a system	F3	 An audit was completed on the ice machines to ensure all other ich holders were clean. The Dietary Manager will provideducation on maintaining clean ice holders. A revision of the cleaning schedule was completed by the dimanager to include daily cleaning ice scoop holders. The dietary manager or his deswill inspect the cleanliness of the iscoop holder 5 times per week for weeks. The DM/designee will commonitor 2 times per week for three weet the DM will report his findings to to committee quarterly. 	de e scoop de e scoop de etary of the signee ce 3 tinue to eks, eks.		

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:	(X2) MULTIPLE CONSTRUCTION A. BUILDING		(X3) DATE SURVEY COMPLETED	
		345123	B. WING		06/06/2014	
NAME OF PROVIDER OR SUPPLIER CAROLINA VILLAGE INC			•	STREET ADDRESS, CITY, STATE, ZIP CODE 600 CAROLINA VILLAGE ROAD SUITE Z HENDERSONVILLE, NC 28792	1 00.00.20	
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F 431	F 431 Continued From page 13 reconciled. Drugs and biologicals used in the facility must labeled in accordance with currently accepte professional principles, and include the appropriate accessory and cautionary instructions, and the expiration date when applicable. In accordance with State and Federal laws, the facility must store all drugs and biologicals in locked compartments under proper temperate controls, and permit only authorized personnthave access to the keys. The facility must provide separately locked, permanently affixed compartments for storage controlled drugs listed in Schedule II of the Comprehensive Drug Abuse Prevention and Control Act of 1976 and other drugs subject to abuse, except when the facility uses single upackage drug distribution systems in which the quantity stored is minimal and a missing dos be readily detected.		F 43	31		
	by: Based on observat interview the facility medications for 1 of The findings were: A review of facility p medications reveale should be removed On 06/05/14 at 2:00 Lorazepam with an	ion, record review, and staff railed to discard expired a medication storage rooms. colicy regarding expired ed that outdated medications from stock. DPM 7 vials of single use expiration date of 03/01/14 ed 100 hall lock box medication		 The medications were immediate removed and it was immediately determined that none of the expired medications were administered to the residents. All medication storages areas we audited for compliance. The Director of Nursing or design 	e re	

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION (X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:			(X2) MULTIPLE CONSTRUCTION A. BUILDING			(X3) DATE SURVEY COMPLETED	
		345123	B. WING _	<u>-</u>	06/	06/2014	
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F 431	power packets with a observed in the medi On 06/05/14 at 2:05 I conducted with Nurse of Lorazepam had an On 6/05/14 at 2:30 P conducted with the P verified that the 7 bot in the lock box in the refrigerator had an expense.	addition, 2 single use Miralax in expiration date 07/13 was cation room cupboard. PM an interview was a expiration date of 03/01/14. M an interview was harmacy Consultant. She tales of Lorazepam observed 100 hall medication room expiration date of 03/01/14, ackets of Miralax had an	F 4	will provide education to n manufacturers expiration of medications. Per facility p medication that is expired from storage areas and dis accordingly by licensed states. 4. The Director of Nursing will audit medication storage times per week for 3 weeks per week for 3 weeks, then month. The Director of Nursing the findings to the QA comparterly.	date for olicy any will be removed sposed of aff members. y or designee ge areas 3 s, then 2 times n weekly for one rsing will report		