



North Carolina Department of Health and Human Services
Division of Health Service Regulation

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Drexdal Pratt
Division Director

November 7, 2013

Cathy Swanson
902 Kirkwood Street, NW
Lenoir, NC 28645

No Review

Facility or Business: Caldwell Hospice and Palliative Care, Inc.
Project Description: Develop two off-site work stations
County: Avery, Watauga
FID #: 070350

Dear Ms. Swanson:

The Certificate of Need Section (CON Section) received your letter of October 7, 2013 regarding the above referenced proposal. Based on the CON law **in effect on the date of this response to your request**, the proposal described in your correspondence is not governed by, and therefore, does not currently require a certificate of need. However, please note that if the CON law is subsequently amended such that the above referenced proposal would require a certificate of need, this determination does not authorize you to proceed to develop the above referenced proposal when the new law becomes effective.

It should be noted that this determination is binding only for the facts represented by you. Consequently, if changes are made in the project or in the facts provided in your correspondence referenced above, a new determination as to whether a certificate of need is required would need to be made by the Certificate of Need Section. Changes in a project include, but are not limited to: (1) increases in the capital cost; (2) acquisition of medical equipment not included in the original cost estimate; (3) modifications in the design of the project; (4) change in location; and (5) any increase in the number of square feet to be constructed.

Please contact the CON Section if you have any questions. Also, in all future correspondence you should reference the Facility I.D. # (FID) if the facility is licensed.

Sincerely,

Julie Halatek
Project Analyst

Craig R. Smith, Chief
Certificate of Need Section

cc: Medical Facilities Planning Section, DHSR

Certificate of Need Section

www.ncdhhs.gov

Telephone: 919-855-3873 • Fax: 919-733-8139

Location: Edgerton Building • 809 Ruggles Drive • Raleigh, NC 27603

Mailing Address: 2704 Mail Service Center • Raleigh, NC 27699-2704

An Equal Opportunity/ Affirmative Action Employer





Swanson

Ask to Come Home. Ask for Caldwell Hospice.

October 7, 2013



Mr. Craig R. Smith, Chief
Certificate of Need Section
Division of Health Service Regulation
Department of Health and Human Services
2712 Mail Service Center
Raleigh, NC 27699-2712

Dear Mr. Smith:

I am writing to notify you that Caldwell Hospice and Palliative Care, Inc. (Facility ID #070350), intends to expand its service area into Ashe and Avery counties. With Watauga County already in our service area, we plan to open work stations in both Watauga and Avery counties, as well. These three counties, referred to as the "High Country," are underserved, and patients have very limited provider choice.

Caldwell Hospice and Palliative Care will provide comprehensive hospice services at the same high level of quality we have been providing in Caldwell County and surrounding counties for over 30 years. Services will include an interdisciplinary team with appropriate team members available 24/7, volunteers, bereavement services, and all enhanced services, such as our alternative therapy program.

To clarify the activities we will/will not conduct at our work stations and that they will not function as licensed branch offices, I have attached a list of activities.

If you have any questions, please contact me.

Sincerely,

Cathy Swanson, MPH
Chief Executive Officer

Attachment

cc: Azzie Conley
Cindy Deporter

www.caldwellhospice.org

MAILING ADDRESS	LENOIR LOCATION	HUDSON LOCATION
902 Kirkwood Street, NW Lenoir, NC 28645-5121	902 Kirkwood Street, NW 828.754.0101	526 Pine Mountain Road 828.754.0101

ACTIVITIES CONDUCTED AT THE OFFICE	YES	NO
Storing medical supplies	X	
Storing clerical supplies	X	
Desks, tables and chairs	X	
Bookshelves	X	
Resource Materials	X	
Bathroom	X	
Exterior sign with name of agency		X
Mail delivery and pick up		X
Complete patient records or do other paperwork	X	
Starting point for calculating mileage reimbursement for employees		X
Doors locked with only employees having keys	X	
Cellular phones that employees carry with them	X	
Laptop computers that employees carry with them	X	
Regular office hours		X
Open to the public		X
Listing of address in telephone or other directory		X
Reporting address or representation as office in licensure report, any directory, promotional materials, internal memos or other documents		X
Telephone line for incoming calls from the public or referral sources		X
Dispatching staff		X
Storing personnel records		X
Storing permanent patient records		X
Billing functions		X
Time clock		X
Staff based out of this location and present with consistent, regular office hours		X
Formal staff meetings		X
Advertising for and hiring of staff to work at this location		X
Base for administrative staff		X
Marketing this location as "a new office" or "new location"		X
Reception area		X