



North Carolina Department of Health and Human Services
Division of Health Service Regulation

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Drexdal Pratt
Division Director

5 August 2013

Rebecca A. Pierce, Business Development Manager
Lower Cape Fear Hospice and LifeCare Center
1414 Physicians Drive
Wilmington, North Carolina 28401

No Review

Facility or Business: Lower Cape Fear Hospice and LifeCare Center
Project Description: Pender County office to develop a way station in Onslow County.
County: Onslow
FID #: 050525

Dear Ms. Pierce:

The Certificate of Need Section (CON Section) received your letter of 9 July 2013 regarding the above referenced proposal. Based on the CON law **in effect on the date of this response to your request**, the proposal described in your correspondence is not governed by, and therefore, does not currently require a certificate of need. However, please note that if the CON law is subsequently amended such that the above referenced proposal would require a certificate of need, this determination does not authorize you to proceed to develop the above referenced proposal when the new law becomes effective.

Moreover, you need to contact the Acute and Home Care Licensure and Certification Section of the Division of Health Service Regulation to determine if they have any requirements for development of the proposed project.

It should be noted that this determination is binding only for the facts represented by you. Consequently, if changes are made in the project or in the facts provided in your correspondence referenced above, a new determination as to whether a certificate of need is required would need to be made by the Certificate of Need Section. Changes in a project include, but are not limited to: (1) increases in the capital cost; (2) acquisition of medical equipment not included in the original cost estimate; (3) modifications in the design of the project; (4) change in location; and (5) any increase in the number of square feet to be constructed.

Certificate of Need Section

www.ncdhhs.gov

Telephone: 919-855-3873 • Fax: 919-733-8139

Location: Edgerton Building • 809 Ruggles Drive • Raleigh, NC 27603

Mailing Address: 2704 Mail Service Center • Raleigh, NC 27699-2704

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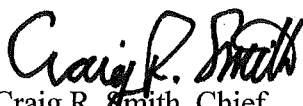


Rebecca A. Pierce
5 August 2013
Page 2 of 2

Please contact the CON Section if you have any questions. Also, in all future correspondence you should reference the Facility I.D. # (FID) if the facility is licensed.

Sincerely,


Jane Rhoe-Jones, Project Analyst


Craig R. Smith, Chief
Certificate of Need Section

cc: Acute and Home Care Licensure and Certification Section, DHSR

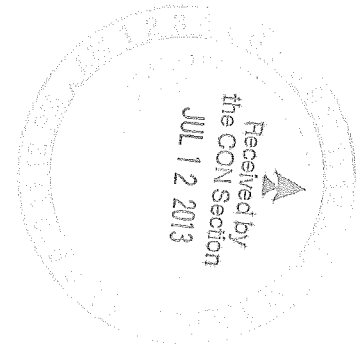


**Lower Cape Fear
Hospice &
LifeCareCenter**

Live Well. Every Moment Matters.

Craig Smith
Section Chief
NC Division of Health Service Regulation
Certificate Of Need Section
2704 Mail Service Center
Raleigh, NC 27699-2704

Jane
No Review Request
Jane



July 9, 2013

Dear Mr. Smith,

I am writing to notify you of our intent to open a way station in Onslow County, NC. Lower Cape Fear Hospice & LifeCareCenter has licensed offices in Bladen, Brunswick, Columbus, New Hanover & Pender counties. We are establishing the Onslow County way station as a convenience for our staff. The way station will not be advertised in any way, and it will not be used for any public activities.

Attached is the list of activities being conducted at the way station in Onslow County to clarify that it will not function as a licensed branch office. If there are any further questions, please do not hesitate to contact me.

Sincerely,

Rebecca A. Peirce

Rebecca A. Peirce, MBA
Business Development Manager
Email: rebecca.peirce@lcfh.org
Office: (910) 796-8024
Cell: (910) 515-6657

Enclosure

cc: Greg Yakaboski, Project Analyst, Certificate Of Need Section
Jane Rhoe-Jones, Project Analyst, Certificate Of Need Section
Azzie Conley, Chief, Acute Home Care Licensure and Certification Section

Corporate Office	Hospice Care Centers		Regional Offices		Bladen County	Patient Referral
1414 Physicians Drive Wilmington NC 28401 p 910.796.7900 p 800.733.1476 f 910.796.7901	1406 Physicians Drive Wilmington NC 28401 p 910.762.9422 f 910.841.3014	206 Warrior Trail Road Whiteville NC 28472 p 910.642.9051 f 910.642.0223	955 Mercy Lane SE Hollis NC 28422 p 910.754.3356 f 910.754.3352	Pender County 209A US Hwy 117 N Burgaw NC 28425 p 910.300.9032 f 910.259.2827	P.O. Box 1984 101 S. Craig Street Elizabethtown NC 28337 p 910.862.3111 f 910.862.3148	p 800.207.6908 f 910.796.7903
www.hospiceandlifecarecenter.org e-mail: hospice.lifecarecenter@lcfh.org						



LCFH & LCC – Onslow County Way Station

ACTIVITIES CONDUCTED AT THE OFFICE	YES	NO
Storing medical supplies	✓	
Storing clerical supplies	✓	
Desks, tables and chairs	✓	
Bookshelves	✓	
Resource Materials	✓	
Bathroom	✓	
Exterior sign with name of agency		✓
Mail delivery and pick up		✓
Complete patient records or do other paperwork - (Staff will utilize laptops to work on electronic patient documentation but records are not stored at this site)	✓	
Starting point for calculating mileage reimbursement for employees		✓
Doors locked with only employees having keys	✓	
Cellular phones that employees carry with them	✓	
Laptop computers that employees carry with them	✓	
Regular office hours		✓
Open to the public		✓
Listing of address in telephone or other directory		✓
Reporting address or representation as office in licensure report, any directory, promotional materials, internal memos or other documents		✓
Telephone line for incoming calls from the public or referral sources		✓
Dispatching staff		✓
Storing personnel records		✓
Storing permanent patient records		✓
Billing functions		✓
Time clock		✓
Staff based out of this location and present with consistent, regular office hours		✓
Formal staff meetings (We were informed by DHR that the Interdisciplinary Group meeting can be held at the way station. We might hold some of these IDGs at this way station in the future if it becomes more convenient. We will not hold formal staff meetings at the way station.)		✓
Advertising for and hiring of staff to work at this location		✓
Base for administrative staff		✓
Marketing this location as "a new office" or "new location"		✓
Reception area		✓

rhoe-jones, jane e

From: Rebecca Peirce [Rebecca.Peirce@lcfh.org]
Sent: Wednesday, July 31, 2013 8:48 AM
To: rhoe-jones, jane e
Subject: Lower Cape Fear Hospice
Follow Up Flag: Follow up
Due By: Wednesday, July 31, 2013 10:00 AM
Flag Status: Red

One more thing – I also just found in our files that our old address when we used to have the CON many years ago was 2507-B North Marine Blvd, so it seems the address you're seeing is the old office from 1998.



Rebecca Peirce
Director of Business Development
910-796-8024
Rebecca.Peirce@lcfh.org
www.lcfh.org

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www.codetwo.com

rhoe-jones, jane e

From: Rebecca Peirce [Rebecca.Peirce@lcfh.org]
Sent: Wednesday, July 31, 2013 8:46 AM
To: rhoe-jones, jane e
Subject: Lower Cape Fear Hospice Way Station
Follow Up Flag: Follow up
Due By: Wednesday, July 31, 2013 10:00 AM
Flag Status: Red

Hi Jane – I looked back into our files, and it we did sell that CON in Onslow County to Continuum in 1998. As far as I know, they are still operating using that name. Our new way station address will be 2424 Commerce Road, Jacksonville, NC.

Please let me know if you have any further questions!



Rebecca Peirce
Director of Business Development
910-796-8024
Rebecca.Peirce@lcfh.org
www.lcfh.org

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8/5/2013