

**Skill #4A: General Medication Administration
Preparation Steps**

Student Name _____

| Skills Performance Objectives/Steps | Performed Correctly? | |
|--|----------------------|----|
| | Yes | No |
| 1. Gather appropriate materials | | |
| 2. Cleanse hands | | |
| 3. Prepare work area to be well lit, well stocked, and clean | | |
| 4. Check the MAR for medication allergies | | |
| 5. Check for special information if needed prior to giving the medication, such as pulse or BP | | |
| 6. Begin the SIX RIGHTS of medication administration a. Select correct MAR for Right RESIDENT b. Select Right MEDICATION, Right DOSE, Right TIME and Right ROUTE comparing the MAR to the label while performing the three label checks <ul style="list-style-type: none"> • When selecting the medication from the storage area • Before pouring the medication • After pouring and before returning the medication to the storage area | | |
| 7. Use clean technique when pouring or preparing medications into the appropriate container, without touching medication | | |
| 8. Prepare Right DOSE for Right ROUTE | | |
| 9. Identify the Right RESIDENT using multiple ID checks | | |
| 10. Explain to the resident what you are going to do. If there are special things you need them to do, tell them now | | |
| 11. Administer medication at Right TIME | | |
| 12. Assist resident with medication administration if needed | | |
| 13. Oral Medications <ul style="list-style-type: none"> • Offer adequate fluids with medications • Observe resident taking the medications; being sure all oral medications have been swallowed | | |
| 14. Cleanse hands | | |

Continue to Subsequent Steps (15-22)

Pass Redo

Comments:

Evaluator Name/Credentials

Date