



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor


KODY H. KINSLEY • Secretary

MARK PAYNE • Director, Division of Health Service Regulation

May 28, 2024

Memo# P0029

To: N.C. Licensed Adult Care Home Providers

From: Megan Lamphere, Section Chief 

RE: Closed or Vacant Adult Care Homes (7 or more beds)

Our agency records show that some licensed adult care homes closed for operation and have maintained the facility's license. This memorandum serves as a reminder that rule 10A NCAC 13F .0302(d) Design and Construction applies, and it states, "*Any existing licensed facility that is closed or vacant for more than one year shall meet all requirements of a new facility.*"

If your facility has been closed or vacant for more than one year, please contact the DHSR Construction Section at the number below prior to admitting residents to the facility to ensure the facility meets current physical plant requirements.

If you have any questions regarding this memorandum, please contact the Adult Care Licensure Section at (919) 855-3765 or by email to DHSR.AdultCare.Questions@dhhs.nc.gov. If you have questions regarding physical plant requirements for adult care homes, please contact the DHSR Construction Section at (919) 855-3917.

Thank you for all you do to provide necessary assisted living services to the citizens of North Carolina.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF HEALTH SERVICE REGULATION

ADULT CARE LICENSURE SECTION

LOCATION: 815 Palmer Drive, Dobbin Building, Raleigh, NC 27603
MAILING ADDRESS: 2708 Mail Service Center, Raleigh, NC 27699-2708
<https://info.ncdhhs.gov/dhsr/> • TEL: 919-855-3765 • FAX: 919-733-9379

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