

1 10A NCAC 13E .0401 is adopted with changes as published in 31:06 NCR, pp. 462-474, as follows:

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SECTION .0400 – STAFF QUALIFICATIONS AND STAFFING

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10A NCAC 13E .0401 ADMINISTRATOR

6 (a) An administrator shall be responsible for the operations of the program offering overnight respite care services.

7 (b) At all ~~times~~, times there shall be one administrator or supervisor-in-charge who is responsible for assuring that all
8 required duties are carried out and for assuring that a staff member is present on-site and available to the program
9 participants.

10 (c) The administrator shall:

11 (1) be at least 21 years old;

12 (2) be ~~at least~~ a high school graduate or certified under the General Educational Development (GED)
13 Program;

14 (3) cooperate with inspectors and DHSR employees in assuring compliance with G.S. 131D-6.1 and the
15 Rules of this Subchapter;

16 (4) have a tuberculin skin test within 12 months prior to hire date and annually thereafter;

17 (5) have no substantiated findings listed on the North Carolina Health Care Personnel Registry pursuant
18 to G.S. 131E-256;

19 (6) have documented evidence of managing or supervising personal care to others for at least six months
20 from a current or previous employer; and

21 (7) be able to implement all accident, fire safety, and emergency procedures for the protection of the
22 participants of the overnight respite services program.

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24 *History Note: Authority G.S. 131D-6.1;*

25 *Eff. April 1, 2017.*