

1 10A NCAC 14D .0302 is proposed for adoption as follows:

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3 **10A NCAC 14D .0302 ADMINISTRATOR**

4 (a) An administrator shall be responsible for the total operations of the adult day care program offering overnight
5 respite care services.

6 (b) At all times, there shall be one administrator or supervisor-in-charge who is directly responsible for assuring that
7 all required duties are carried out and for assuring that at no time is a resident left alone without a staff member.

8 (c) The administrator must:

9 (1) be at least 18 years old;

10 (2) be at least a high school graduate or certified under the General Educational Development (GED)
11 Program;

12 (3) work with bona fide inspectors and DHSR consultants;

13 (4) be free of tuberculosis disease that poses a direct threat to the health or safety of others;

14 (5) have no substantiated findings listed on the North Carolina Health Care Personnel Registry;

15 (6) have documented evidence of managing or supervising personal care to others, for at least 6
16 months, from a previous employer; and

17 (7) be able to apply all accident, fire safety and emergency procedures for the protection of the
18 recipients of the respite care services.

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20 History Note: Authority S.L. 2011-104;

21 Temporary Adoption Eff. January 1, 2012;

22 Eff. October 1, 2012.

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