

Course Objectives

Prerequisite Skills Review and Validation

At the completion of this section, the student should:

1. Demonstrate correct technique in obtaining and recording a blood pressure.
2. Demonstrate correct technique in obtaining and recording a radial and apical pulse.
3. Demonstrate correct technique in obtaining and recording a respiratory rate.
4. Demonstrate correct technique in obtaining a temperature.
5. Demonstrate correct technique with assisted glucose monitoring

Section 1: Basic Medication Administration Information/Terminology

At the completion of this section, the student should:

1. Match common medical abbreviations with their meaning.
2. List and describe common dosage forms of medications.
3. List and describe common routes of medication administration.
4. List the six rights of medication administration.
5. Describe what constitutes a medication error and actions to take when a medication error is made or detected.
6. Describe resident's rights regarding medications – refusal, privacy, respect, and chemical restraint.
7. Define medication “allergy” and describe responsibility in relation to identified allergies and suspected side effects.
8. Demonstrate the use of medication resources or references.

Section 2 – Medication Orders

At the completion of this section, the student should:

1. List/recognize the components of a complete medication order.
2. Transcribe orders onto the Medication Administration Record (MAR) correctly – use proper abbreviations, calculate stop dates correctly, transcribe PRN orders appropriately, copy orders completely and legibly and/or check computer sheets against orders and apply to the MAR, and discontinue orders.
3. Describe the responsibility of the Medication Aide in relation to admission orders, readmission orders, and FL-2 forms.
4. Identify required information on the medication label.

Section 3 – Medication Administration

At the completion of this section, the student should:

1. Demonstrate correct infection control concepts during medication administration.
2. Compare and contrast the documentation of routine medication administration and PRN medication administration.
3. List commonly used abbreviations and terminology related to medication administration.
4. Demonstrate proficiency in reading a medication label.
5. Use the Six Rights to administer oral, topical, eye, ear, inhalant, vaginal and rectal medications – right resident, right medication, right dose, right route, right time, and right documentation.
6. Demonstrate the use of the Medication Administration Record (MAR).
7. Identify proper action to take when special circumstances occur in relation to medication administration.

Section 4 – Ordering, Storage and Disposal of Medications

At the completion of this section, the student should:

1. Describe procedures for reordering medications and ensuring medications ordered are available for administration.
2. Describe correct storage and securing of medications.
3. Maintain an accurate inventory of controlled substances.
4. Identify the procedures for disposal of medications.